



Crinken Church Worker Grievance Procedure

If you have any grievance which you consider to be genuine in respect of any aspect of your employment as a paid or volunteer worker, you have a right to a hearing by your immediate supervisor in the first instance. In the event that your grievance concerns your immediate supervisor, the grievance should be taken to that person's immediate supervisor. Failing satisfactory resolution of the grievance within a period of ten working days, you may then raise the matter with the panel who will arrange to hear the grievance as soon as possible and whose decision will be conveyed to you not later than ten working days from the date the grievance was heard. If you are unhappy with the outcome of the hearing, you may appeal to the Bishop, whose decision will be final. You may be accompanied by a friend at this appeal hearing.

In the event that the grievance concerns another employee, the panel may request that the grievance be made in writing in order that the person whom the grievance concerns may have an opportunity fully and fairly to answer any such grievance. Records relating to the implementation of this policy will be retained, as appropriate, in line with Data Protection legislation.